

Trustees & Fiscal Officer
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



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Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Special Meeting – Goshen Township
Board of Trustees
Monday, November 24, 2014
6:00 PM**

Budget Discussion

Meeting Minutes

Opening

Roll Call

Fiscal Officer Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 6:07 PM and roll was taken.

Trustee Lisa Allen – Present

Trustee Claire Corcoran – Present

Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer and Service Director Bob Seyfried

Adoption of Agenda

438-2014 Trustee Allen motioned to adopt the agenda. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

New Business

Service Department budget draft

Service Director Seyfried presented service department 2015 budget draft, copy is attached for reference. Service Director Seyfried stated that budgets trying to stay within due to snow removal that employees be given the option to leave at the end of 8 hours; under the current policy any hours worked outside of 7:00 AM to 3:30 PM are considered overtime hours and this policy has created additional overtime hours during bad weather conditions. Service Director Seyfried recommended to the Trustees to change the policy to flex time for the Road Department which would allow the Director to send the employees home after an 8 hour shift if no other work had to been done, which would eliminate some overtime hours. Trustee Allen

inquired what other Township's policy was; Service Director Seyfried replied that it depended on the work needed, but other Townships send employees home. Trustee Corcoran inquired how the Service Department works an on-call schedule; Service Director Seyfried stated that due to conditions and manpower that the whole Service Department is on-call and that the Service Director makes the decision on who comes in. Trustee Swift inquired if there was a system which the Service Director uses for on-call; Service Director Seyfried stated there is one, he calls the employee with the most seniority and if no answer in 3 calls he moves to the next person. Trustee Swift inquired if all 4 Service employees come in at the same time; Service Director Seyfried stated that it depends on the event and who may be needed.

Service Director Seyfried presented to the Trustees the possibility of starting comp time for the Service Department, since this is currently not available. Trustee Allen inquired how much would comp and flex time cut from the budget; Service Director Seyfried stated estimated \$5,000.00.

Trustee Corcoran inquired about the needed repairs on the Community Center building; Service Director Seyfried stated the lowest bid of \$6,669.35 was received from Bone Dry Roofing and the roof repair for the Service garage was \$12,247.50; Service Director Seyfried stated that both roofs are in need of repair. Service Director Seyfried stated that 2 entry fire doors need replaced on the Community Center at a cost of \$500.00 each, a window needs replaced at cost of \$200.00, furnace needs to be replaced, ceiling tiles need replaced, and Community Center needs to be painted. Trustee Corcoran inquired if there was a water problem at the Community Center; Service Director Seyfried stated he is disputing the latest water invoice with Clermont County and working with them to investigate. Trustee Corcoran stated if the Community Center was closed and converted to the Service Departments use, the water would be turned off on that end of the building. Trustee Swift inquired if there is enough height in the building for the Service Department's use; Service Director Seyfried stated there is enough height with what he would like to use the space for.

Trustee Corcoran inquired about demolition of the old barn; Service Director Seyfried stated he would like to obtain quotes for the barn demolition.

Service Director Seyfried stated street paving needed to be completed in 2015 and with the money saved from not paving in 2014 allowed him to purchase salt in 2014 but he is requesting \$20,000.00 for paving in 2015. Trustee Swift inquired if any paving had been completed; Service Director Seyfried stated no paving was done in 2014 only patch work.

Trustee Corcoran inquired if Service Director Seyfried had made all major purchases; Service Director Seyfried stated yes except for emergency repairs, winter coats, and shirts. Trustee Corcoran inquired about the cost of garage doors if converting the Community Center over to the Service Department; Service Director Seyfried stated the cost of the garage doors are \$1,000.00 each along with one fire entry door. Trustee Swift inquired where Bone Dry Roofing was located; Service Director Seyfried stated they have several offices around the tri-state area.

Trustee Swift inquired if any bids had come in from local companies; Service Director Seyfried replied that no local companies wanted to do the roof repair job or they did not bid the job.

Trustee Corcoran stated that each Department Manager would be asked to look at each line item of their budget and determine the cost of each employee within their departments.

Adjournment

439-2014 Trustee Allen motioned to adjourn the Special Meeting of the Board of Trustees at 6:44 PM. Trustee Swift seconds the motion; motion carries.

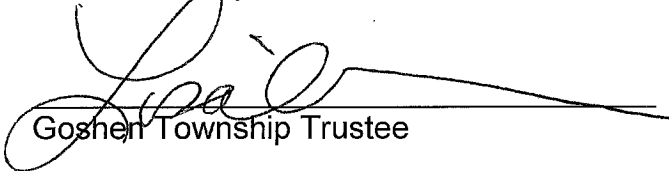
Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

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